

COVID-19 POSITION STATEMENT

PASSENGER TRANSPORT SOLUTIONS LIMITED

Based on information supplied in the Government's guidance for full opening of schools in the autumn updated 7th September, Passenger Transport Solutions Limited (PTS) position statement for the delivery of dedicated transport of Loughborough Schools Foundation (LSF) pupils and students is detailed below.

Dedicated transport means services that are used to carry only LSF pupils and students to the schools.

The position statement for **Home to School Services** is as follows:

PTS will:

1. Plan transport in the most efficient logistical manner using the majority of the vehicle's available capacity;
2. Consider, but not specifically, plan to match 'school' bubbles or stagger journey times to support the needs of the schools; and
3. Recommend the wearing of face coverings for all pupils/students and drivers but this will not be mandatory.

The Operator/Drivers will:

be required to undertake a number of additional operational precautions both pre and post journey including:

1. Wear face coverings (but not mandatory).
2. Use the same vehicle for AM and PM journeys, or a replacement 'sanitised' vehicle to be sent.
3. Ensure all vehicles are sanitised prior to commencing each part of the service (AM & PM), with particular attention to disinfecting hard surfaces such as handles, grips, seat belts etc.
4. Provide hand sanitiser on board.
5. Ensure the vehicle is well ventilated. (Air conditioning set to external or windows and vents open).
6. Provide appropriate signage related to the procedures required in relation to COVID-19 controls;
7. If possible, fit protective shields for the driver.
8. Work in connection with LSF to board pupils/students by filling the seats from the rear first and alight from the front.
9. Ensure that all students are seated.

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10. Operators shall ensure that a driver reporting symptoms of COVID-19 shall NOT be employed to drive and that all drivers undertake necessary daily checks to confirm their suitability to drive that day.

Pupils/Students should:

1. Wash/sanitise hands **before** and **after** every journey (however on-board sanitisers will be provided on the bus).
2. Wear a face covering (a covering of any type which covers their nose and mouth)
3. Remain seated and facing forward at all times.
4. Avoid touching any surfaces unless absolutely necessary.
5. Fill the rear seats of the vehicle first and alight from the front (where appropriate).
6. Sit together in their bubble, if it has been possible to combine 'school' bubbles with the transport service.
7. Not eat or drink on the vehicle.
8. Limit the amount of baggage they carry.

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9. If showing symptoms of COVID-19, pupils/students should not use the service and they must self-isolate for at least 10 days from when the symptoms started and arrange to have a test. If not experiencing symptoms but have tested positive for COVID-19 pupils/students also must self-isolate for at least 10 days, starting from the day the test was taken. If pupils/students develop symptoms during this isolation period, they must restart their 10-day isolation from the day they develop symptoms.

Other household members should self-isolate for 14-days from when the symptomatic person first had symptoms, as per <https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance>

10. If any pupil/student reports COVID-19 symptoms to the driver whilst on the journey to school, the driver shall keep all passenger on board and immediately report to a member of staff on duty in the LSF car park.
11. If any pupil/student reports symptoms to the driver whilst on the journey home, the driver shall complete the route and then return directly to the depot. The bus company will then immediately report the incident to LSF. (It is expected that the parents of any such pupil/student contact their respective school immediately to report such an instance).

Note:

In the event of a pupil/student that uses a bus service testing positive for Covid-19, all other users of that bus service, at any time from 2 days before that pupil/student was symptomatic, must self-isolate at home for the next 14 days, as per government guidance <https://www.gov.uk/government/publications/guidance-for-contacts-of-people-with-possible-or-confirmed-coronavirus-covid-19-infection-who-do-not-live-with-the-person/guidance-for-contacts-of-people-with-possible-or-confirmed-coronavirus-covid-19-infection-who-do-not-live-with-the-person#:~:text=If%20you%20have%20been%20informed,last%20contact%20with%20them.>