

Loughborough Nursery

Registration Form



Please complete in BLOCK CAPITALS

Child's Details

Legal Surname _____

Legal Forename(s) _____

Date of Birth _____

Nationality _____

Gender: Boy Girl

Religion _____

Proposed Start Date _____

Sessions Required (please tick)

	Mon	Tues	Weds	Thurs	Fri
AM	<input type="checkbox"/>				
PM	<input type="checkbox"/>				
School Day	<input type="checkbox"/>				
Full Day	<input type="checkbox"/>				

42 weeks / 51 weeks

Parent/Legal Guardian Details (please provide details of parents/legal guardians)

Mother's/Guardian's Full Name

Title	Forename(s)
Surname	
Address	
Postcode	
Occupation	
Home Phone	
Mobile Phone	
Place of Work	
Work Phone	
Email	

Father's/Guardian's Full Name

Title	Forename(s)
Surname	
Address (if different)	
Postcode	
Occupation	
Home Phone	
Mobile Phone	
Place of Work	
Work Phone	
Email	

Where parents have separated or divorced, please state with which parent the child resides.

Early registration is recommended. Registrations will be considered in the order they are received; a registration fee of £75 per child is payable to secure a place. The offer is subject to availability. This is non-refundable if the child does not attend. Terms and Conditions will apply.

Child Protection: Safeguarding Children – Information for Parents

Loughborough Nursery feels it is of the utmost importance to have good systems for protecting children and safeguarding their welfare, throughout all the activities, which Loughborough Nursery undertakes. This means that staff and volunteers must be alert to possible concerns about every child, and to report these in a proper fashion. Loughborough Nursery has a Child Protection and Safeguarding Policy.

Data Protection

I understand that information from this form may be processed for purposes by Loughborough Schools Foundation under the Data Protection Act 2018 and that individuals have, on written request, the right of access to personal data held about them. For the purposes of compliance with the Data Protection Act 2018, I hereby give my consent to Loughborough Schools Foundation to process the personal and sensitive data supplied in the Registration Form for the purposes of administering its lists of prospective pupils.

Destination/Catchment School

In order to assist with the transition process into primary school at age 4+, please provide your preferred destination or catchment area school:

For Office Use Only

Registration Fee Received: _____

Details Entered on System: _____

Registration Number: _____

Further Details

Please use this space or an additional page to provide any further details relating to any matter about which you feel we should be aware.

Please Sign

Parent/Legal Guardian _____

Date _____

Parent/Legal Guardian _____

Date _____

Please return this form with the registration fee of £75.

Payment can be made either by cash, cheque (payable to Loughborough Schools Foundation) or by bank transfer using the following details:

Loughborough Schools Foundation

Current a/c no. **08171610** Sort Code **60 14 10**

IBAN: **GB86 NWBK 6014 1008 1716 10** SWIFT CODE: **NWBK GB 2L**

Reference: LNR and your child's surname

Tick here to indicate that you have paid by bank transfer and advise the date of transfer here: _____

Loughborough Schools Foundation is a Company Limited by Guarantee, number 4038033, and is registered in England and Wales. It is also a Registered Charity, number 1081765.

The Registered Office is 3 Burton Walks, Loughborough, Leicestershire LE11 2DU



Please return completed form to:

Nursery Manager
Loughborough Nursery
Garton Road
Loughborough
LE11 2DY

nursery.enquiries@lsf.org