



THE  
**LOUGHBOROUGH**  
Schools Foundation

# The foundation of a rewarding career

THE NURSERY  
6 weeks - 4 years

FAIRFIELD PREP SCHOOL  
Boys & Girls 3 - 11 years

THE AMHERST SCHOOL  
Boys & Girls 4 - 18 years

THE GRAMMAR SCHOOL  
Boys 10 - 18 years

THE HIGH SCHOOL  
Girls 11 - 18 years





THE  
**LOUGHBOROUGH**  
Schools Foundation

We believe, with some justification, that there really is nowhere quite like the Loughborough Schools Foundation.



**LOUGHBOROUGH**  
Amherst School

Boys & Girls 4 - 18 years



**LOUGHBOROUGH**  
Nursery

6 weeks - 4 years



**LOUGHBOROUGH**  
Grammar School

Boys 10 - 18 years



**LOUGHBOROUGH**  
High School

Girls 11 - 18 years



We are a progressive, charitable Foundation comprising a Nursery, two complementary Prep Schools and three high achieving Senior Schools; The Grammar School for boys, The High School for girls and Amherst School, a non-selective, co-educational School, all sharing exceptional resources and one beautiful, extended campus in the heart of Loughborough.

Our Schools family embraces some 2,000 pupils and 750 staff engaged in giving and receiving an education to cherish.

An education where academic achievement is balanced by moral guidance, happiness, courtesy, opportunity and a tangible kindred spirit within which everyone is known, understood and valued.

Should you choose to apply for this important position, we look forward to welcoming you and helping you to discover more about the Foundation, its history and its future.



**LOUGHBOROUGH**  
Schools Music



**FAIRFIELD**  
Prep School

Boys & Girls 3 - 11 years







## Loughborough and the East Midlands

Loughborough is a thriving university town of about 65,000 people (supplemented by 17,000 students in term-time) with a feel of a much larger conurbation. It has a strong sense of community and is very well provided for with amenities including two cinemas, museums, parks and a very wide range of shops and restaurants and a popular market on Thursdays and Saturdays. The three cities of the East Midlands (Leicester, Nottingham and Derby) are all half an hour away by car – less by train, and all include outstanding cultural and sporting venues. The town itself is surrounded by picturesque villages in the rolling Leicestershire countryside.

The East Midlands are extremely well connected to the rest of the country through an excellent network of transport links. Loughborough is 75 minutes by train from St Pancras in London, and the M1 lies only 3 miles from the town centre. East Midlands international airport is just to the North of the town. In addition, this is one of the rare regions in England where property prices remain at a relatively affordable level for teachers with young families.



THE POST

# Head of PE – Fairfield Prep School



## THE ROLE

Fairfield Preparatory School is currently seeking a dedicated and experienced Head of Physical Education to join our team. This leadership role encompasses oversight of our PE department and requires a passionate individual committed to fostering excellence in both teaching and student achievement. Commencing from September 2024 or January 2025, the ideal candidate will demonstrate strong leadership skills, a proven track record of delivering exceptional PE programs, and a genuine dedication to elevating standards. They will play a pivotal role in shaping the department's direction, ensuring a dynamic learning environment, and nurturing a culture of continuous improvement.



## ACCOUNTABILITY

Foundation Director of Sport, Head of School.



## POST OBJECTIVE

To deliver dynamic leadership and effective management within the Sports Department. The primary focus is on fostering an environment conducive to exceptional student achievement in Sports. This involves overseeing the day-to-day administration of the department, as well as guiding its ongoing development to align with educational best practices and evolving student needs. Through strategic planning and collaboration, the aim is to cultivate a culture of excellence, ensuring that every student has the opportunity to thrive and succeed in their physical education journey.



## MAIN DUTIES & RESPONSIBILITIES

### Leading Teaching & Learning:

- Implement effective teaching and learning strategies aligned with the school improvement plan.
- Enforce teaching methodologies endorsed by the school's Senior Leadership Team.
- Evaluate teaching standards, student progress, and classroom management.
- Establish and maintain high expectations for both staff and students.
- Uphold the highest standards in departmental assessment.
- Plan and supervise educational excursions and events relevant to the curriculum.

### **Collaboration:**

- Actively support the school's and trust's values and vision.
- Contribute positively to the broader school community.
- Collaborate with Heads of Department and Senior Leaders on curriculum and school-wide initiatives.

### **Staff Leadership and Management:**

- Motivate the team to enhance student outcomes.
- Foster teamwork, collaboration, and a supportive team culture.
- Drive the progression of a challenging curriculum.
- Ensure adherence to professional standards and school policies.
- Lead well-organized and productive department meetings.
- Elevate the department as a model of excellence within the school.
- Advocate for a healthy work-life balance and consider workload impact on the team.
- Conduct staff appraisals and support their professional development.
- Co-ordinate a comprehensive extra-curricular programme including fixtures, trips, tours as well as weekly training and internal and external competitions.
- Work with the Director of Sport and other Heads of PE to develop the foundation strategic direction and to support the line management of Heads of Sport.

### **Resource Management:**

- Manage the department's budget and resources in accordance with Foundation policies.
- Optimize resources to benefit student learning.
- Maintain departmental facilities to promote student well-being and academic success.



## **PERSON SPECIFICATION**

The successful candidate will be able to demonstrate:

- Strong leadership skills to provide dynamic direction and management for the Physical Education department.
- Proven track record of fostering exceptional student achievement and progression in Physical Education.
- Excellent organizational abilities to oversee the efficient administration of the department.
- Effective communication skills to collaborate with colleagues, students, and stakeholders.
- Strategic thinking and vision to drive the ongoing development and improvement of the department.
- Commitment to promoting a positive and inclusive learning environment for all students.
- Demonstrated ability to inspire and motivate both staff and students towards excellence.

- Knowledge of current educational trends, methodologies, and standards in Physical Education.
- Experience in budget management and resource allocation within an educational setting.
- Dedication to professional growth and continuous improvement in the field of Physical Education.

Any other duties relating to the job as required from time to time by the Director of Sport or Headmaster. The successful applicant will be expected to lead and assist with extra-curricular activities within the Foundation Sports Faculty.

The post holder's responsibility for promoting and safeguarding the welfare of children and young persons with whom she/he comes into contact will be to adhere to and ensure compliance with the school's Child Protection Policy Statement at all times. If in the course of carrying out the duties of the post the post holder becomes aware of any actual or potential risks to the safety or welfare of children in the school she/he must report any concerns to the school's child protection officer.

## TERMS AND BENEFITS

- Salary in line with LSF pay scales
- Fulltime, permanent
- Required from September 2024 or January 2025
- Working on a green and comfortable campus
- Car parking
- Use of leisure facilities
- Complimentary refreshments during the working day
- A complimentary lunch during term-time (dependent on your working hours)
- Cycle to work scheme
- Employer contributory pension scheme
- Employee Assistance Programme
- Subsidised private medical insurance (taxed as a benefit in kind)
- School fee discount may be available for children attending one of the four schools in the Foundation, up to 50% (pro-rata for part-time employees). Please note discount is not available at the Nursery. If you would like further information please contact the Director of Finance.

## HOW TO APPLY

Please visit <https://lsf.org/careers/vacancies/> and download an application form and equal opportunities monitoring form. Please submit these along with a covering letter addressed to the Mrs Jo Hackett to [recruitment@lsf.org](mailto:recruitment@lsf.org).

If you have any questions please contact HR; [recruitment@lsf.org](mailto:recruitment@lsf.org)

**Applications close at 9am on Monday 13 May 2024.**