

LOUGHBROUGH SCHOOLS FOUNDATION
EVENTS AND VENUES (COMMERCIAL BOOKINGS)
PRIVACY NOTICE

1. Introduction

Loughborough Schools Foundation Events and Venues (“LSF Events and Venues”) knows that you care about how information about you is used and shared and we appreciate your trust in us to do that carefully and sensibly. By using our website, you signify your assent to this Privacy Notice. We reserve the right, at our discretion, to change, add, or remove portions of this Privacy Notice at any time. Please check this page periodically for changes.

2. Controllers of Personal Information

Any personal information provided to us on this Site or as part of a commercial booking for one of our events or venues is controlled by the Loughborough Schools Foundation (“the Foundation”), 3 Burton Walks, Loughborough Leicestershire LE11 2DU. LSF Events and Venues follows best practice to secure customer information in accordance with Data Protection law.

3. How do we use the Personal Information gathered?

We use the personal information you supply to respond to enquiries, manage bookings, provide events and services, process payments, communicate with you about bookings, services and promotional offers, update your records and generally maintain your accounts with us. We also use this information to improve our website, prevent or detect fraud or abuses of our website and enable third parties to carry out technical, logistical or other functions on our behalf. Information about our customers is an important part of our business and we are not in the business of selling it to others. Loughborough Schools Foundation shares customer information only as described below and with controls that are either subject to this Privacy Notice or follow practices at least as protective as those described in this Privacy Notice.

4. Third Party Service Providers

We employ other companies and individuals to perform functions on our behalf. Examples include sending postal mail and e-mail, removing repetitive information from customer lists, analysing data, providing search results and links, processing credit card payments and providing customer service. They have access to personal information needed to perform their functions, but may not use it for other purposes. Further, they must process the personal information in accordance with this Privacy Notice and as permitted by applicable data protection laws.

Please note, third parties are defined as those engaged in a business relationship with LSF Events and Venues. These third parties will restrict the possession, knowledge and use of Confidential Information to their employees, suppliers and entities controlled by it who have a need to know Confidential Information in connection with the parties' business relationship, unless legally required to do so by Governmental Entities or Legal Authorities applicable in law. Upon termination of this business relationship, these terms will automatically terminate provided, however, that their obligations in relation to the Confidential information will survive for five years following the termination. Nothing in these Terms limits the parties' rights and obligations arising at general law in respect of the Confidential Information following termination of these Terms

We release account and other personal information when we believe release is appropriate to comply with the law; enforce or apply our Conditions of Use and other agreements; or protect the rights, property or safety of our staff, our users or others. This includes exchanging information with other companies and organisations for fraud protection and credit risk reduction. Obviously, however, this does not include selling, renting, sharing or otherwise disclosing personally identifiable information from customers for commercial purposes in a way that is contrary to the commitments made in this Privacy Notice.

Whenever we transfer personal information to countries outside of the European Economic Area in the course of sharing information as set out above, we will ensure that the information is transferred in accordance with this Privacy Notice and as permitted by the applicable laws on data protection.

5. Cookies

The use of Cookies is widely used on the internet and often used to gain information for data analysis. Cookies are small text files that are placed on your computer by websites that you visit. They are widely used in order to make websites work, or work more efficiently, as well as to provide information to the owners of the site.

We collect this information in a way which does not identify anyone. We do not make any attempt to find out the identities of those visiting our website. We will not associate any data gathered from this site with any personally identifying information from any source.

Most web browsers allow some control of most cookies through the browser settings. To find out more about cookies, including how to see what cookies have been set and how to manage and delete them, visit www.allaboutcookies.org

6. How Secure is My Personal Information

We work to protect the security of your information during transmission by using Transport Layer Security (TLS), which encrypts information you input.

All payment details which are entered through the online payment facility are encrypted when the purchaser making payment enters them. Communications to and from the Service Provider's site are encrypted, protecting the online transactions with TLS. Seeing the TLS padlock in the browser indicates:

- That the purchaser has a secure (encrypted) link with the website.
- That the website displaying the padlock is valid and legitimate.

The purchaser is responsible for protecting their own information and for the security and virus protection of the device used to access our website. We shall not be liable for any failure by the purchaser to properly protect data from being seen on their screen by other persons or otherwise obtained, during the online payment process or in respect of any omission to provide accurate information in the course of the online payment process.

7. Conditions of Use, Notices & Revisions

If you have any concern about privacy at LSF Events and Venues, please contact us at dataprotection@lsf.org with a description of your query or concern and we will try to resolve the issue for you.

Our Privacy Notice and the Conditions of Use and Sale may change. We may e-mail periodic reminders of our notices and conditions, unless you have instructed us not to, but you should check our website frequently to see recent changes. Unless stated otherwise, our current Privacy Notice applies to all information that we have about you and your account. We stand behind the promises we make, however, and will never materially change our policies and practices to make them less protective of customer information collected in the past without the consent of affected customers.