



FAIRFIELD
Prep School

The foundation of a rewarding career

THE LOUGHBOROUGH SCHOOLS FOUNDATION





THE
LOUGHBOROUGH
Schools Foundation

We believe, with some justification, that there really is nowhere quite like the Loughborough Schools Foundation.



LOUGHBOROUGH
Amherst School

Boys & Girls 4 - 18 years



LOUGHBOROUGH
Nursery

6 weeks - 4 years



LOUGHBOROUGH
Grammar School

Boys 10 - 18 years



LOUGHBOROUGH
High School

Girls 11 - 18 years



We are a progressive, charitable Foundation comprising a Nursery, two complementary Prep Schools and three high achieving Senior Schools; The Grammar School for boys, The High School for girls and Amherst School, a non-selective, co-educational School, all sharing exceptional resources and one beautiful, extended campus in the heart of Loughborough.

Our Schools family embraces some 2,000 pupils and 750 staff engaged in giving and receiving an education to cherish.

An education where academic achievement is balanced by moral guidance, happiness, courtesy, opportunity and a tangible kindred spirit within which everyone is known, understood and valued.

Should you choose to apply for this important position, we look forward to welcoming you and helping you to discover more about the Foundation, its history and its future.



LOUGHBOROUGH
Schools Music



FAIRFIELD
Prep School

Boys & Girls 3 - 11 years







FAIRFIELD Prep School

Originally founded in 1929 and now a flourishing School of some 500 pupils, Fairfield Prep School is perfectly situated to provide a first-class 21st Century education.

Our thoroughly modern School building surrounded by the high achieving Senior Schools we serve, was completed in 2016 and is a joy to teach and learn in. It provides the very best environment for boys and girls aged 3 -11 years to gain a rounded education, embracing academic, sporting and musical opportunities and including an incredibly diverse range of extra-curricular clubs and activities.

We work on the philosophy of tiny feet making huge strides. Our aim is to ignite the spark that lights a lifelong love of learning, so that when a child leaves us, they do so as happy, confident and fully independent learners.

Everyone at Fairfield feels part of its success – a principle of togetherness that connects every member of staff with our pupils, parents and the wider community here in Loughborough. We are proud to have won an award for parental involvement and are equally proud that our children compete for a Courtesy Cup – a celebration of our belief in politeness and good manners.

We readily acknowledge that the dedication and consideration of our teachers and our wider team here at Fairfield is the driving force behind our children enjoying their academic and personal development. If you would like to contribute to that aim, work with a dedicated team and engage with our wonderful pupils in helping to deliver an education as broad as their smiles, we welcome your application for this important role.

Loughborough and the East Midlands

Loughborough is a thriving university town of about 65,000 people (supplemented by 17,000 students in term-time) with a feel of a much larger conurbation. It has a strong sense of community and is very well provided for with amenities including two cinemas, museums, parks and a very wide range of shops and restaurants and a popular market on Thursdays and Saturdays. The three cities of the East Midlands (Leicester, Nottingham and Derby) are all half an hour away by car – less by train, and all include outstanding cultural and sporting venues. The town itself is surrounded by picturesque villages in the rolling Leicestershire countryside.

The East Midlands are extremely well connected to the rest of the country through an excellent network of transport links. Loughborough is 75 minutes by train from St Pancras in London, and the M1 lies only 3 miles from the town centre. East Midlands international airport is just to the North of the town. In addition, this is one of the rare regions in England where property prices remain at a relatively affordable level for teachers with young families.



Key Stage 1 Class Teacher



THE ROLE

The post holder will take on the responsibilities of a Key Stage 1 Class Teacher. They will be working as a Class Teacher to maintain and build upon the standards achieved in the QTS (Primary) Award. They will use Planning, Preparation and Assessment (PPA) time effectively for these purposes.



ACCOUNTABILITY

Reports to the Pre-Prep Co-Ordinator and Headmaster.



MAIN DUTIES AND RESPONSIBILITIES

Every day is different when working at Fairfield Prep School, which you can help lead and shape. The role has a variety of duties which include:

- Teach a broad-based EYFS or KS1 curriculum to the assigned class that will ensure that all children can achieve their full educational potential.
- Provide a challenging and supportive learning environment that introduces new ideas and concepts clearly.
- Be responsible for a designated classroom/teaching area and associated resources.
- Direct the use of any support staff or class helpers.
- Use the allocated PPA time to plan lessons that have clear teaching aims, objectives and structured subject matter that meets the needs of both pupils and the curriculum.
- Plan for progression across the age and ability range taught, designing effective learning sequences within lessons and across series of lessons to aid development.
- Set clear targets that are both realistic, measurable and build upon prior knowledge or attainment, in order to bring about sustained progress and learning outcomes.
- Have a good working knowledge of a range of teaching and learning strategies that are appropriate for a range of contexts and will allow all children to fulfil their educational potential.
- Use an appropriate range of teaching strategies and resources.
- Know and employ a range of behaviour management techniques and strategies and adapt them as necessary to promote the self-control and independence of learners.
- Employ homework to consolidate and extend learning, where possible identifying other opportunities to extend learning through out of school contexts.

- Contribute to the identification of pupils with special educational needs, seeking the appropriate specialist support and advice in order to give positive and targeted support.
- Implement and keep records on individual education plans (IEPs) and individual development plans (IDPs).
- Understand how children and young people develop and know how to make effective personalised provision for pupils, including those who:
 - have special educational needs
 - are gifted and talented
 - are not yet fluent in English
 - have sensory or physical needs
- Develop in pupils a positive attitude towards themselves and others, with a strong sense of respect for other people's property, ideas and beliefs.

Recording and Assessment

- Be responsible for the processes of identification, assessment, recording and reporting for the allocated group of pupils.
- Know the assessment requirements and arrangements for the specified subject or curriculum areas, including those related to public examinations.
- Use reports and other sources of external information to provide learners with accurate and constructive feedback on their strengths, weaknesses, and areas for development.
- Have a good understanding of a range of approaches to assessment and how to apply it, including formative assessment techniques.
- Use a range of observation, assessment, monitoring and recording strategies as a basis for setting challenging learning objectives and diagnosing need.
- Use local and national statistical information to evaluate the effectiveness of teaching, monitor the progress of those they teach and raise levels of attainment.
- Communicate effectively with parents and carers about attainment, objectives, progress and well-being, and encourage their participation in the communication process.
- Contribute towards the implementation of IEPs & IDPs, planning and recording the appropriate targets, actions, and outcomes.
- Assess pupils' work systematically and use the results to inform future planning, teaching and curricular development.

Curricular knowledge and understanding

- Have a secure knowledge and understanding of the EYFS and/or National Curriculum programmes of study, level descriptors and specifications for all relevant areas of the curriculum .
- Have a good knowledge of any other statutory requirements related to pupils' education or welfare, including those provided through the National Strategies.
- Keep up to date with research and developments in pedagogy and curriculum content .
- Support the ongoing developments in literacy, numeracy, and ICT skills.

Professional standards and development

- Maintain an up-to-date knowledge and understanding of the professional duties of teachers and the statutory framework within which they work.
- Contribute to the development, implementation and evaluation of policies and practice, including those designed to promote equality and opportunity.
- Establish a purposeful and safe learning environment which complies with current legal requirements, national policies and guidance on the safeguarding and well-being of children.
- Work as a team member and identify opportunities for working with colleagues, managing their work where appropriate and sharing the development of effective practice.
- Establish effective working relationships with colleagues within school.
- Assist in the maintenance of good discipline in and around the school, and set a good example in personal conduct and appearance.
- Attend meetings within the constraints of directed time.

Other tasks

- The following duties shall be deemed to be included in the professional duties which you may be required to perform:
- Actively promote the school across the Foundation and within the local community.
- Contribute to the broader life of the school by supporting and leading curricular and extra-curricular events.
- To attend school functions.
- Support and contribute to the Foundation's responsibility for safeguarding pupils.
- To follow all school policies.
- Undertake other reasonable duties related to the job purpose required from time to time.



PERSON SPECIFICATION

- Previous experience of working in EYFS and KS1
- Have genuine warmth and enthusiasm for working with young children
- Be Dynamic and engaging
- Have excellent communication skills to engage with parents, pupils and colleagues
- Confident with IT in a classroom environment
- Committed to raising and promoting excellent standards



TERMS AND BENEFITS

Salary: From £31,827.00 per annum

Benefits:

- Employer contribution pension scheme
- Discounted School fees for your children attending any of the four Foundation schools (excluding Kindergarten and Nursery)
- Family friendly policies
- Use of LSF facilities including swimming pool and gym
- Employee Assistance programme
- Free parking
- Cycle to work scheme
- Supportive friendly environment



HOW TO APPLY

To apply, please visit www.lsf.org/careers/vacancies and complete the online application form.

The application form should be completed as fully as possible and details of two referees are required.

Once completed, the application form and equal monitoring opportunities form should be sent along with covering letter, addressed to the Headmaster, Mr Andrew Earnshaw to recruitment@lsf.org

We look forward to hearing from you.



The Foundation is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Applicants will be required to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service (DBS). The Foundation may carry out online searches on shortlisted applicants.

The post is exempt from the Rehabilitation of Offenders Act 1974. The Foundation is therefore permitted to ask job applicants to declare all convictions and cautions on a self-declaration form in advance of attending an interview (including those which are "spent" unless they are "protected" under the DBS filtering rules) in order to assess their suitability to work with children.