

Code of Conduct Autumn Term 2020

An unwell pupil must not attend school. If they have any of the Coronavirus symptoms then the school office must be told via email or phone. The pupil must be tested and if tests positive must stay at home for 14 days, if negative can return to school. See details on website

Travel to school: By bus, pupils will be required to wear face coverings and will enter via the asphalt area beside the Tower. They need to follow the designated routes to their classrooms

Arrival at school: pupils must go straight to their year group area and into their tutor group classroom

	Lessons held in/ common room	Designated Outdoor area	Toilets	Head of Year
Year 6	X Block	X-block and quad	Scout Hut	Mrs Marlow
Year 7	B Block	School Quad	Q block marked Y7	Mr Parton
Year 8	Q Block	Asphalt	Q block marked Y8	Mrs Taylor
Year 9	C Block	Pavillion side of field	Pavillion	Mr Sollars
Year 10	P Block	Science Park	M-block/W-block	Dr McKay
Year 11	N Block	SH side of Field	N-block	Mr Hatfield
Year 12	Whitcliffe room	Near side of GS Astro	Portaloos near Tower	Miss Hannah
Year 13	Sixth Form Centre	Far side of GS Astro	SFC	Mr Clarke

In the classroom: Hand sanitise on entry and exit to building. Wipe down desk and chair at beginning and end of lesson. The door is to be propped open, windows to be open.

Pupils must use the designated teaching room(s) as instructed where they will observe the social distancing protocol and stay in seats (the class act as a bubble and the teacher is in a separate bubble)

Teacher to stay at the front of the classroom, in marked area and follow the COVID lesson protocol

Pupils must use the allocated lavatory, where a maximum of two pupils will be allowed to visit at the same time. Hands must always be washed with soap and dried using the provided paper towels or cleaned with sanitiser for 20 seconds minimum.

In line with the 'catch it, kill it, bin it' approach, pupils must cough into a tissue or into the crook of their elbow covering their mouths. Hands should be washed and or sanitised after coughing. Pupils must not spit or cough at each other. They must not touch each other in order to minimise any contamination.

Pupils may wear a face covering. Those travelling on the buses must wear a face covering.

Pupils enter the classroom before the teacher except in Science. They may only leave the classroom at the end of the lesson as instructed by the teacher. They must use the one-way circulation in the classroom blocks.

Any transgressions of the code of conduct follow LGS Sanctions – see table displayed in classroom.

First transgression – Alert Second transgression – Minor

Majors will be handed out for breaking the code of conduct and behaving in an unsafe manner

Serious transgressions will result in the use of the School's Disciplinary, Suspension and Expulsion Policy.